

DATE: April 8, 2005

TO: CITY CLERK

FROM: San Ignacio De Loyola Church  
Efren Pablo Fernandez

CITY CLERK DEPT.  
05 APR 18 PM 3:14

Telephone No.  
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

April 26, 2005

Item should read as follows:

San Ignacio De Loyola Church to hold a walk on May 21, 2005 from 10:30 a.m. to 12:30 p.m.  
Route: Start at San Ignacio Church to Park St, turn left on Park St to Seventh St, turn right on  
Seventh St to Mesa St, turn right on Mesa St to Overland St, turn right on Overland St to Kansas  
St, turn right on Kansas St to Fr Rahm, turn left on Fr Rahm to St Vrain, turn left on St Vrain to  
Delta St and finish at San Ignacio Church. Approximately 1,000 persons, 60 vehicles, 30  
animals, 3 floats will take part and 5,000 spectators are anticipated. This request includes  
permission to use amplification (8 boom boxes, 2 speakers and 2 microphones). (District 8)  
[Efren Pablo Fernandez]

SPECIAL INSTRUCTIONS:

PERMIT # 05-037

BUILDING PERMITS & INSPECTIONS USE Item No. \_\_\_\_\_

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

☒ N/A PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

☒ N/A TXDOT

☒ STREET DEPARTMENT

☒ N/A CIVIC CENTER

☒ COMPLETE

**CITY OF EL PASO, TEXAS**  
**DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)**

**DEPARTMENT:** BUILDING PERMITS & INSPECTIONS

**AGENDA DATE:** APRIL 26, 2005

**CONTACT PERSON/PHONE:** EFREN PABLO FERNANDEZ /

**DISTRICT(S) AFFECTED:** 8

**SUBJECT:**

**APPROVE** a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

San Ignacio De Loyola Church to hold a walk on May 21, 2005 from 10:30 a.m. to 12:30 p.m. Route: Start at San Ignacio Church to Park St, turn left on Park St to Seventh St, turn right on Seventh St to Mesa St, turn right on Mesa St to Overland St, turn right on Overland St to Kansas St, turn right on Kansas St to Fr Rahm, turn left on Fr Rahm to St Vrain, turn left on St Vrain to Delta St and finish at San Ignacio Church. Approximately 1,000 persons, 60 vehicles, 30 animals, 3 floats will take part and 5,000 spectators are anticipated. This request includes permission to use amplification (8 boom boxes, 2 speakers and 2 microphones). (District 8) [Efren Pablo Fernandez]

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for San Ignacio De Loyola Church to hold a walk on May 21, 2005. The department has no objections with this event.

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one? If so, when?

N/A

**AMOUNT AND SOURCE OF FUNDING:**

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

N/A

**\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\***

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_

**OTHER:**

(Example: if RCA is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**REQUEST FOR TEMPORARY USE OF  
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES**

Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

SAN IGNACIO DE LOYOLA CHURCH  
(Person/Organization)

Contact Person:

EFREN PABLO FERNANDEZ

Name

\_\_\_\_\_  
Street Number

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

100<sup>th</sup> YEAR ANNIVERSARY WALK - CELEBRATE

(Moving)

☒ Parade

\_\_\_\_ Demonstration

\_\_\_\_ Foot Race/Walk

\_\_\_\_ Bike Race

\_\_\_\_ Other: \_\_\_\_\_

(Stationary)

\_\_\_\_ Block party

\_\_\_\_ Bazaar

\_\_\_\_ Festival

\_\_\_\_ Sidewalk Sale

\_\_\_\_ Other: \_\_\_\_\_

3. Date of Event:

MAY 21, 2005

Total Time of Event:

from 10:30 AM to 12:00 PM  
(Time) (Time)

Time in which police traffic control services will be needed:

from \_\_\_\_\_ to \_\_\_\_\_

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.



4/26

4. Approximate number of participants:

1000 Persons 60 Vehicles 30 Animals 3 <sup>FLOATS</sup> Other Specify: \_\_\_\_\_

\*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 5,000

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

CELEBRATE THE 100 YEARS OF THE CHURCH

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: \_\_\_\_\_

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

START AT THE CHURCH ON 3<sup>rd</sup> STREET, TO PARK, SEVENTH  
ST., MESA, OVERLAND, KANSAS, FR. RAHM, ST.  
VRAN, DELTA ST.

Location of assembly area, if separate or different:

ST. IGNACIO CHURCH - 408 S. PARK

#### IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6<sup>th</sup> Floor, 541-4050, for more information.

8. Amplification devices to be used: ☒ Yes ☐ No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

8 BOOM BOXES, 2 SPEAKERS, 2 MICROPHONES


Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6<sup>th</sup> Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

STREET DEPT.

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

**RELEASE:** In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

  
Signature of Applicant

4/8/05  
Date

For

(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

\52009

Revised 07/2002

For Office Use Only

Event: SAN IGNACIO DE LOYOLA CHURCH 100<sup>TH</sup> YEAR ANNIVERSARY WALK

\$15.75 Fee Paid: 1200500000000000987

\$21.00

City Council Hearing: APRIL 26, 2005

Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☒ Street Department  
☐ Civic Center

Comments:

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PERMIT

EVENT: SAN IGNACIO DE LOYOLA CHURCH 100<sup>TH</sup> YEAR ANNIVERSARY WALK

LOCATION THIRD ST, PARK ST, SEVENTH ST, MESA, OVERLAND, KANSAS, FR  
RAHM, ST VRAN AND DELTA

DATE OF EVENT: MAY 21, 2005 FROM 10:30 A.M. TO 12:30 P.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

**REQUEST FOR CITY STREET CLEANING SERVICES  
TEMPORARY USE OF CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES**

Please note: This request must be submitted not later than fourteen days prior to the date of the event. If you have any questions regarding street cleaning services, please contact the Street Department, 621-6750.

(Please type or print)

1. Applicant:

SAN IGNACIO DE LOYOLA

(Person/Organization)

Contact  
Person:

EFREN PABLO FERNANDEZ

(Mailing Address)

(Telephone Number between 8:00 AM - 5:00 PM)

2. Type of Event:

WALK / PARADE

(Moving)



Parade

Demonstration

Foot Race/Walk

Bike Race

Other

(Stationary)

Block Party

Bazaar

Festival

Sidewalk Sale

Other

3. Date of Event:

MAY 21, 2005

from 10:30 AM to 12:30 P.M.

Total Time of Event:

(Time)

(Time)

4. Proposed Location or Route:

3<sup>rd</sup> TO PARK, TO 7<sup>th</sup> TO MESA, TO OVERLAND  
TO KANSAS, FR RAHM, ST. VRAIN, DELTA

Location of assembly area, if separate or different:

SAN IGNACIO DE LOYOLA

5. Total number of Participants and Spectators: 6,000

6. Type of cleaning requested (check one or both as applicable):

☒          Parade route cleaning during the parade.

☒          Streets, sidewalks, and other right-of-way cleaning immediately upon the conclusion of the parade or temporary event.

I hereby request that the City of El Paso provide the cleaning as checked above, as the City and its employees deem appropriate. I am obligated under Section 13.32.100 of the City Code to keep the parade route and event areas clean of all litter and debris, whether caused by myself, participants, animals in the parade, or spectators to the parade or other event. I agree to pay the City for the costs of such cleaning services when I am billed for such services.

**RELEASE:** In consideration of the permit for use of city streets, sidewalks, and other places held for public use, and any street cleaning services that may be provided, it is understood that the applicants contained herein do hereby release and discharge the City, and it's respective officers, directors, agents, and employees, jointly and severally, from any and all liability for death, injuries, and damages that may be suffered which arise out of or result from any street or right-of-way cleaning relating to this event.

*[Signature]*  
Signature of Applicant

4/8/05  
Date

For \_\_\_\_\_  
(Organization/Sponsor, if any)

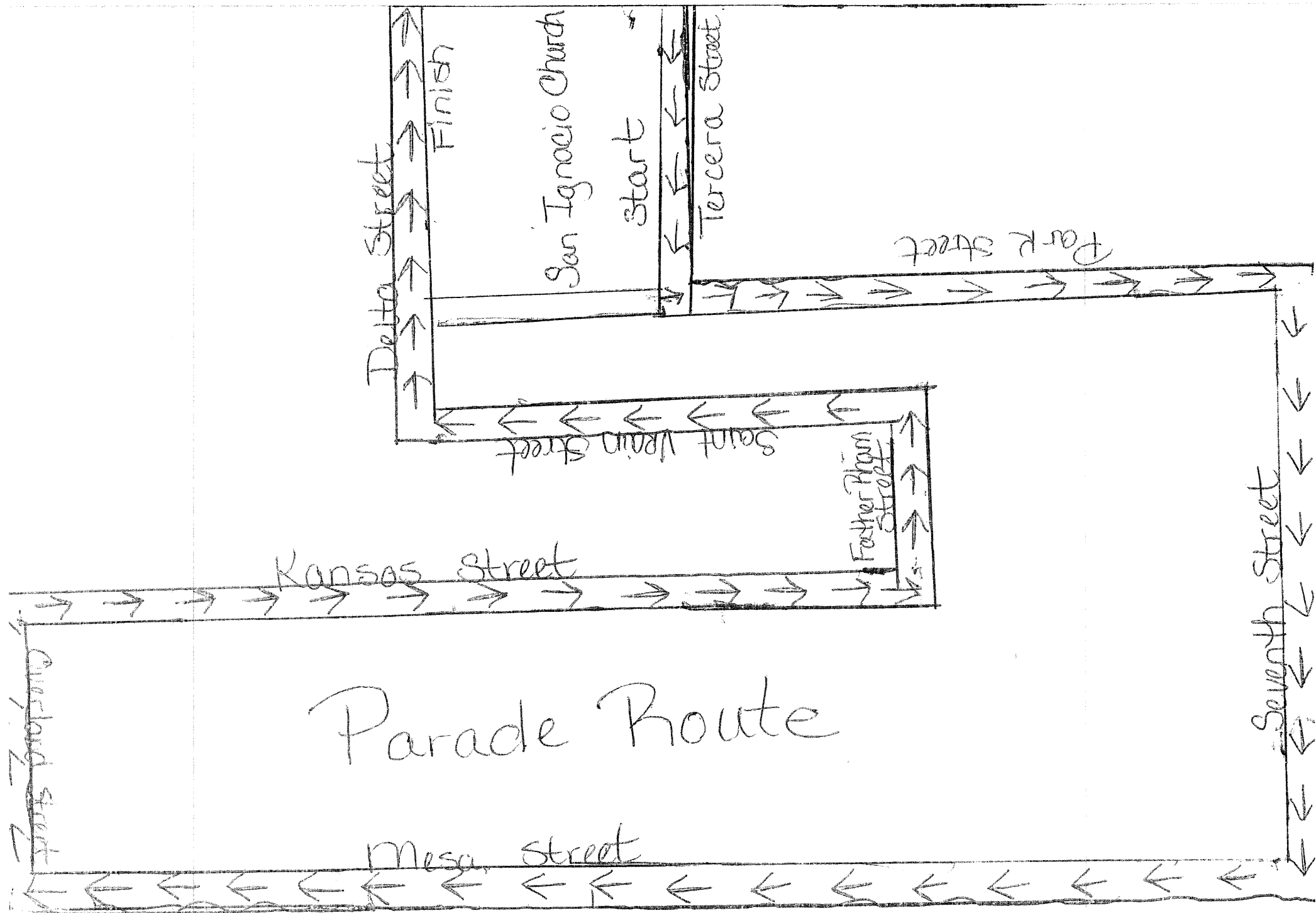
Please note: In the event that the City is unable to perform the requested street, sidewalk, and right-of-way cleaning services, you will be notified. Such notices does not relieve you of your obligation under Section 13.32.100 of the City Code to keep the parade route and event areas clean of all litter and debris, whether caused by you, participants, animals in the parade, or spectators to the parade or other event.

\0041137

Revised 07/2002



# Parade Route





4/8/2005

11:43:43AM

**Receipt #: 1200500000000000987**

**Date: 04/08/2005**

Station ID: 1

**Line Items:**

Case No	Tran Code	Description	Revenue Account No	Amount Paid
	BPI_PARADE	Parade Permits - 15.7500 @ \$1.0000	36010119-404123	15.75
Line Item Total:				<b>\$15.75</b>

**Payments:**

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Cash					In Person	20.00
Change					In Person	(4.25)
Payment Total:						<b>\$15.75</b>

Apr. 8: 2005 3:10PM CITY OF EL PASO

No. 9074 P. 5/9

## For Office Use Only

Event: SAN IGNACIO DE LOYOLA CHURCH 100<sup>TH</sup> YEAR ANNIVERSARY WALK\$15.75 Fee Paid: 120050000000000000987  
\$21.00City Council Hearing: APRIL 26, 2005

## Copy to:

☒ Police Department  
☒ Fire Department *MR*  
☒ Sun Metro  
☐ Parks Department☒ Engineering-Traffic Div.  
☐ Highway Department  
☒ Street Department  
☐ Civic Center

## Comments:

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PERMITEVENT: SAN IGNACIO DE LOYOLA CHURCH 100<sup>TH</sup> YEAR ANNIVERSARY WALKLOCATION THIRD ST, PARK ST, SEVENTH ST, MESA, OVERLAND, KANSAS, FR  
RAHM, ST VRAIN AND DELTADATE OF EVENT: MAY 21, 2005 FROM 10:30 A.M. TO 12:30 P.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

Apr. 8. 2005 3:11PM

CITY OF EL PASO

No. 9072 P. 5/9

## For Office Use Only

Event: SAN IGNACIO DE LOYOLA CHURCH 100<sup>TH</sup> YEAR ANNIVERSARY WALK\$15.75 Fee Paid: 1200500000000000987

\$21.00

City Council Hearing: APRIL 26, 2005

## Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☒ Street Department  
☐ Civic Center

## Comments:

*Sun Metro has no objection  
to the event.*

*L. Rajin 4/10/05*

PERMITEVENT: SAN IGNACIO DE LOYOLA CHURCH 100<sup>TH</sup> YEAR ANNIVERSARY WALKLOCATION THIRD ST, PARK ST, SEVENTH ST, MESA, OVERLAND, KANSAS, FR  
RAHM, ST VRAIN AND DELTADATE OF EVENT: MAY 21, 2005 FROM 10:30 A.M. TO 12:30 P.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
 BUILDING PERMITS & INSPECTIONS DIRECTOR

## For Office Use Only

Event: SAN IGNACIO DE LOYOLA CHURCH 100<sup>TH</sup> YEAR ANNIVERSARY WALK\$15.75 Fee Paid: 1200500000000000987  
\$21.00City Council Hearing: APRIL 26, 2005

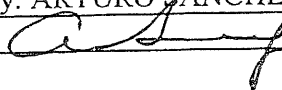
## Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department☒ Engineering-Traffic Div.  
☐ Highway Department  
☒ Street Department  
☐ Civic Center

## Comments:

TRAFFIC HAS NO OBJECTIONS TO PROPOSED EVENT.  
TRAFFIC CONTROL BY POLICE OFFICERS.

By: ARTURO SANCHEZ (April 11, 2005)

 "April 05"PERMITEVENT: SAN IGNACIO DE LOYOLA CHURCH 100<sup>TH</sup> YEAR ANNIVERSARY WALKLOCATION THIRD ST, PARK ST, SEVENTH ST, MESA, OVERLAND, KANSAS, FR  
RAHM, ST VRAIN AND DELTADATE OF EVENT: MAY 21, 2005 FROM 10:30 A.M. TO 12:30 P.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: San Ignacio De Loyola Church 100<sup>th</sup> Year Anniversary Walk

\$15.75 ☐ Fee Paid: 1200500000000000987  
\$21.00 ☐ Date

City Council Hearing: April 26, 2005  
Date

Copy To:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Engineering – Traffic Div.  
☐ Highway Department  
☒ Street Department

**Comments:**

The El Paso Police Department has no objections with this event.

The Department will police the event with 20 officers and 20 vehicles.

Estimated cost to city: \$426.00 Estimated cost to applicant: \$1574.00

PR 05-037

PERMIT

EVENT : San Ignacio De Loyola Church 100<sup>th</sup> Year Anniversary Walk

LOCATION: Third St., Park St., Seventh St., Mesa, Overland, Kansas, Fr. Rahm, St. Vrain and Delta

DATE OF EVENT: May 21, 2005 from 10:30 a.m. to 12:30 p.m.

CITY COUNCIL ACTION:      Approve      Disapprove      Approve w/ Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

\_\_\_\_\_  
Building Permits & Inspections Director

JOE WARDY  
MAYOR

JOYCE WILSON  
CITY MANAGER

R. ALAN SHUBERT, P.E.  
DIRECTOR



April 18, 2005

**BUILDING PERMITS &  
INSPECTIONS DEPARTMENT**

**CITY COUNCIL**

SUSAN AUSTIN  
DISTRICT NO. 1

ROBERT A. CUSHING, JR.  
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO  
DISTRICT NO. 3

JOHN F. COOK  
DISTRICT NO. 4

PRESI ORTEGA  
DISTRICT NO. 5

PAUL J. ESCOBAR  
DISTRICT NO. 6

VIVIAN ROJAS  
DISTRICT NO. 7

ANTHONY W. COBOS  
DISTRICT NO. 8

San Ignacio De Loyola Church  
Efren Pablo Fernandez  
414 S St Vrain  
El Paso, TX 79901

**FROM:** Building Permits & Inspections  
**SUBJECT:** Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on April 26, 2005 at 9:00 a.m. We recommend a representative be present to answer any questions that City Council may have.

**REQUEST:**

San Ignacio De Loyola Church to hold a walk on May 21, 2005 from 10:30 a.m. to 12:30 p.m. Route: Start at San Ignacio Church to Park St, turn left on Park St to Seventh St, turn right on Seventh St to Mesa St, turn right on Mesa St to Overland St, turn right on Overland St to Kansas St, turn right on Kansas St to Fr Rahm, turn left on Fr Rahm to St Vrain, turn left on St Vrain to Delta St and finish at San Ignacio Church. Approximately 1,000 persons, 60 vehicles, 30 animals, 3 floats will take part and 5,000 spectators are anticipated. This request includes permission to use amplification (8 boom boxes, 2 speakers and 2 microphones). (District 8) [Efren Pablo Fernandez] Permit # 05-037

**RESPONSES:**

No objections from Fire, Sun Metro and Traffic/Engineering. The El Paso Police Department has no objections with this event. The Department will police the event with 20 officers and 20 vehicles. Estimated cost to city: \$426.00 Estimated cost to applicant: \$1574.00. The office of Building Permits & Inspections recommends approval.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

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R. ALAN SHUBERT, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

#2 Civic Center Plaza, 5<sup>TH</sup> Floor, El Paso, Texas 79901  
915.541.4557 Telephone • 915.541.4814 Fax • [www.elpasotexas.gov](http://www.elpasotexas.gov)